

MEMORANDUM OF THE SOCIETY

1. NAME OF THE SOCIETY: NORTHERN RAILWAY ECO PARK (NORECO PARK)
2. REGD. OFFICE : Northern Railway ECO Park ,San Martin Marg,
Chanakyapuri
New Delhi-110021.
3. ESTABLISHED : Since- 2003
4. WORKING AREA : New Delhi
5. AIMS AND OBJECT :

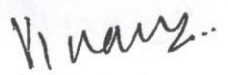
- I. To promote healthy corporate social life amongst the members of the society and their family.
- II. To develop social welfare activities for the social and other needs including ecological, environmental, and other.
- III. To do all acts, to arrangement & maintain the sanitary system or facilities of the club including catering services.
- IV. To help, aid, assist, undertake, organize, establish and maintain Gymnasium, SPA for the member of the club.
- V. To provide the Golfing Activities (9 hole) to the member of the club.
- VI. To conduct coaching for Golf also provide the coach to the member of the club to promote sports.
- VII. To hold organize, arrange & conduct social functions, official functions, seminar, symposiums etc.
- VIII. To accept donation in cash/cheque or any kind, subscription/Membership fee, grants, presents and to collect dividends, interest and other income of the club fund and bond to utilized further to improve the club activities under 80G of Income Tax Act.
- IX. To get the income tax and service tax exemption from the concerned department and Society also get FCRA Regn. From concerned Authority/ Department



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PRESIDENT


Hony.SECRETARY


TREASURER

45/10

the income, earning, moveable/ immoveable properties of the society shall be solely utilized and applied towards the promotion of its aims and objects only as set forth in the memorandum of the society and no profit on the roof shall be paid or transferred directly or indirectly by way of dividends, bonus, profits or in any manner whatsoever to the present or past member of the society or to any other person claiming through anyone or more or the present or the past member. No member of the society shall have any personal claim on any moveable or immoveable properties of the society or make any profit. Whatsoever by virtue of his membership.

6. **GOVERNING BODY** : The names address, occupation and designation of the present member of the Governing Body to whom the management of the society is entrusted as required under section 2 of the Societies Registration Act 1860, as applicable to State of Delhi, details as under :

S. No.	Name and address	Occupation	Designation
1	Sh. Naveen Chopra 31, Railway Officer Enclave, S.P Marg, Chanakyapuri, New Delhi-21	Govt. Service	President
2	Sh. Ranjanesh Sahai 5, Railway Officer Enclave, S.P Marg, Chanakyapuri, New Delhi-21	Govt. Service	Vice-President
3	Sh. S.K. Mishra 25 B, Railway Officer Enclave, S.P Marg, Chanakyapuri, New Delhi-21	Govt. Service	Hony. Secretary
4	Sh. Vinamra Mishra 10 B, Railway Officer Enclave, S.P Marg, Chanakyapuri, New Delhi-21	Govt. Service	Treasurer
5	Sh. Subhashish Nath 39, Railway Officer Colony, San Martin Marg, Chanakyapuri, New Delhi	Govt. Service	Joint Secretary
6	Sh. Sanjay Bajpai 22 B, Railway Officer Enclave, S.P Marg, Chanakyapuri, New Delhi-21	Govt. Service	Executive Member
7	Sh. Abhijit Narendra 48 A, Railway Officer Enclave, S.P Marg, Chanakyapuri, New Delhi-21	Govt. Service	Executive Member
8	Sh. Sanjeet 54 A, Railway Officer Enclave, S.P Marg, Chanakyapuri, New Delhi-21	Govt. Service	Executive Member



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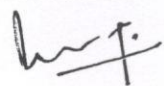

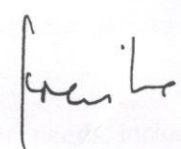
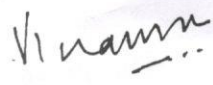

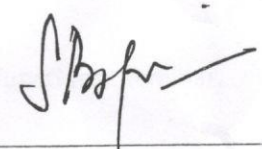
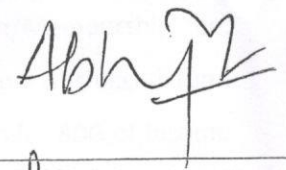
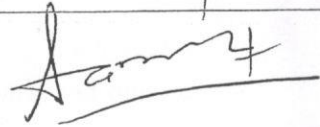
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PRESIDENT

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Hony. SECRETARY

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TREASURER


MEMORANDUM OF THE SOCIETY

7. **DESIROUS PERSONS:** we are the undersigned person forming a society "NORTHERN RAILWAY ECO PARK (NORECO PARK)" under the Society registration Act 1860, as applicable to the NCT of Delhi, in pursuance of this Memorandum of Association.

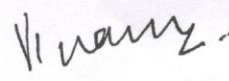
S. No.	Name and address	Occupation	Signatures
1	Sh. Naveen Chopra 31, Railway Officer Enclave, S.P Marg, Chanakyapuri, New Delhi-21	Govt. Service	
2	Sh. Ranjanesh Sahai 5, Railway Officer Enclave, S.P Marg, Chanakyapuri, New Delhi-21	Govt. Service	
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432

RULES AND REGULATIONS

1. NAME OF THE SOCIETY: "NORTHERN RAILWAY ECO PARK"
(NORECO PARK).

2. PATRON : The General Manager , Northern Railway shall be the patron of the club.

3. MEMBERSHIP: (Regular/Life)

The Membership of the society is open to:

- i. Serving and retired railway officers of Director grade & above, dependent of railway officers as per railway rule.
 - ii. Group A officer of other ministries, who are on deputation to ministries of railway.
- 3.1. Part time /Annual membership Senior Govt. officers of other ministry & PSU distinguished guest, etc.

4. ADMISSION FEE & SUBSCRIPTION :

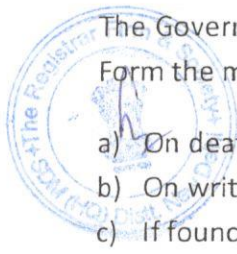
The admission fee and the subscription shall be as permissible by the club (Available on club website www.norecopark.org.in)

5. TERMINATION OR CESSATION OF MEMBERSHIP :

The Governing Body of the society shall have the powers to expel/terminate a member. Form the membership of the above society, on the following grounds.

- a) On death.
- b) On written resignation.
- c) If found to be involved in any anti social activities.
- d) If adjudged by any court of law to be a criminal offender.
- e) If found guilty by means of anti propaganda of the aims and objects of the society.
- f) If fails to pay the subscription of contribution for the three months.
- g) If disregards Rules & Regulations or disobey the decision of the Governing Body.

Note: The decision of the governing body regarding the termination of membership shall be communicated to the member concerned.



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426

6. GENERAL BODY DEFINED :

All the members of the society will constitute the General Body of the society.

7. GENERAL BODY :

- a) Notice: Minimum '10' days notice shall be given to the members, before the date of General Body Meetings, enclosing agenda specifying date, time, place and issues to be discussed.
- b) Meeting:- General Body meeting shall generally be held once in every two year regularly.
- c) Quorum:- The quorum of General body meetings shall be 2/3rd (Two Third) of the total strength of the General body Members of the society. If meeting is adjourned for want of quorum the president may recall the meeting giving 3 weeks' notice. One third of the total membership will fix the quorum for the recalled meeting.

8. RIGHT & PRIVILEDES OF MEMBERS :

All and every member of the society:-

- a) Shall be entitled to participate in meetings, Golf Activity.
- b) Hove right to collect the Identity card after depositing the required /prescribed (fixed by the Governing body of the society from time to time.
- c) May bring any particulars guest to the club after paying the guest charges as decided by the management committee.

9. DUTIES OF THE MEMBERS :

All and every member of the society shall:

- a) Elect the Governing body of the society .
- b) Attend the General body meeting regularly.
- c) Give the necessary information to the society, pertaining to any matter, which is necessary to be know by the society.
- d) Not indulge in activities, which are prejudicial to the aims & objects and/ or the Rules & Regulation of the society.



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PRESIDENT

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Hony. SECERTARY

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TREASURER

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10. SAFETY :

- a) Member shall be responsible for their own safety at all times in the society in the & on the playground and shall not jeopardize the safety of others in any manner, taking care to prevent injury to themselves & also to any other person in the society / playground.
- b) The Northern Railway ECO PARK society in no way responsible for any injury sustained on its premises especially in the playground during play.
- c) Members learning to play so as not of others pre practice for member learning to play the game.
- d) The decision as to who shall be classified as Beginner or to be allowed to play a regular game shall be that of the captain of the game.

11. GOVERNING BODY :

- a) STRENGTH: The strength of Governing body (including office bearers and executive member) shall not be less than 8 and no more than 12.
- b) TERMS: Terms of every Governing body shall be Five Years.
- c) NOTICE: Minimum 7 days notice shall be required for every Governing body meeting of the society but urgent Governing Body meetings can be called by the 24hours notice.
- d) QUORUM: Quorum of every Governing body meeting shall be 2/3rd of the total strength of the Governing Body (Including office bearers and executive members).
- e) MEETING: Governing Body meeting shall be held once in three months regularly (or as and when the Governing Body of the society may decided from time to time.
- f) URGENT MEETING: The urgent Governing Body may be called by the 24 hour notice.



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406

12. FUNCTIONS & POWERS OF GOVERNING BODY:

- a) Governing Body shall be responsible for the management and administration of All affairs of the society, and is also authorized to appoint any office bearer/executive members to look after any particular activities.
- b) The Governing Body shall have the power, as are the of the society and in these Rules & Regulations. The Governing Body shall have also the following powers.
- c) To prepare plans, projects and programs.
- d) To appoint Election Officer and his / her powers.
- e) To amend/revise the club booking charges, monthly subscription charges, admission fee, golf activity charges, SPA etc.
- f) Allotment of club premises for any official function, catering services etc.

13. COMPOSITION OF THE GOVERNING BODY:

The composition of the Governing Body shall be as under:

- a) PRESIDENT - ONE
- b) VICE PRESIDENT - ONE
- c) Hony. SECRETARY - ONE
- d) JONIT SECY. - ONE
- e) TREASURER - ONE
- f) EXECUTIVE MEMBERS - Three



*Excepting for the president the management committee shall be elected in the general body meeting.

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PRESIDENT


Hony. SECRETARY


TREASURER

14. POWER AND DUTIES OF OFFICE BEARES:

14.1 PRESIDENT– The president shall be nominated by the General Manager, Northern railway.

- a) President shall preside over all the meeting of the Society.
- b) At the time of voting on any matter/subject (except election), if the total votes of the groups of members happen to equal in number, the president has the power to cast an extra vote decide the matter/subject.
- c) President shall have the power to allow inclusion of any subject/matter in the agenda for the discussion in the course of proceedings/meetings.
- d) The decision of president will be last & final regarding any dispute or termination and acceptance of membership.
- e) Keep the General Manager & patron of the club advised about the functioning of the club.

14.2 VICE PRESIDENT

The Vice President of the society shall enjoy all the powers of the President in his/her absence.

14.3 Hony. SECRETARY

- a) Be responsible for routine administrative of the affairs of the club.
- b) Be responsible for safe custody of all assets of the club.
- c) Will summon and attend the meeting of the Governing Body and General Body.
- d) Will prepare the Membership Register as well as the Proceeding Register to record the minutes of the proceedings of the Governing Body Meeting and the General Body meeting and have them duly signed by the members who attend the meetings.
- e) Be generally responsible for informant of rules of the club and day to day activity of club including care & management of the fund of the club.



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PRESIDENT

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Hony. SECERTARY

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TREASURER

284

TREASURER:

- a) Treasurer shall maintain the accounts of all money, which is received and/ or paid by him/her on behalf of the society.
- b) Shall send the account for auditing after end of each financial year.

JT.SECRETARY : He will look after activities as assigned by the secretary

15. RE-ADMISSION :

In case, any member of the society is expelled the Governing body on the reason of Non-payment of the subscription, he can be re-admitted, provided the member concerned pays all up to date dues with the permission of the Governing body.

16. APPEALS:

All the appeals shall be referred to the General body of the society & decision of General Body shall be final.

17. FILLING UP OF CASUAL VACANCIES:

Any casual vacancy amongst the Governing Body, shall be filled by the resolution passed by the Governing Body such appointments shall be confirmed by the General Body in its coming General Body Meeting.

18. ELECTION :

General Body in its Annual meeting will elect. And all the office bearers and also the Executive Members of the Governing Body, after every FIVE YEAR by secret ballot papers or by show of hands as the Election Officer may decide. General Manager, Northern Railway & Patron of the club may at any time call for the Annual General Body Meeting for the election of office bearers before the normal tenure of FIVE YEARS.



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19. SOURCES OF INCOME :

All the income of the society shall be utilized only for the promotion and enlistment of the aims and objects of the society. Sources of income of the society are as under:-

PRESIDENT

Hony. SECRETARY

TREASURER

- a) Admission Fee & Subscription from the members of the Society.
- b) Donation, special contributions & booking charge of premises by member & his guests.

20. FINANCIAL YEAR:

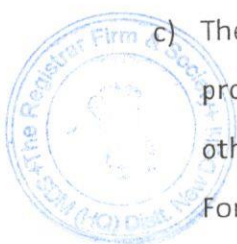
Financial year of society shall start form 1st April to 31st March every year.

21. AUDIT :

The accounts of society shall be audited by Railway Accounted or any Chartered Accountant to be agreed upon by the members of Governing Body.

22. MANAGEMENT OF FUNDS & ACCOUNTS OPERATION :

- a) Bank Accounts shall be operated by joint signatures of Treasurer , Hony. Secretary.
- b) The funds of the society shall be invested and kept invested only in such properties and or investment which are permissible under section 11 (5) and /or other provision of the Income Tax Act, 1961 for the time being force and the Governing Body and the Governing Body is authorized to alter, vary or transfer such investments for time to time as fit it may in its discretion think if and proper permissible under the Income tax Act, 1961 for a charitable society.




- c) The funds of the society shall be invested and kept invested only in such properties and or investment which are permissible under section 11(5) and/ or other provisions of the Income Tax Act, 1961 for the time being Force and the Governing Body is authorized to alter, vary or transfer such investments for time to time as fit it may in its discretion think if and proper permissible under the Income Tax Act, 1961 for a charitable society.

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23. ANNUAL LIST OF GOVERNING BODY :

Once in every year a list of the office-bearers and the Executive Members of Governing Body shall be filled in the office of the Registrar of society Delhi. As it is required under section 4 of "SOCIETIES REGISTRATION ACT, OF 1860".


PRESIDENT


Hony. SECRETARY


TREASURER

364

24. DISSOLUTION :

If the society needs to be dissolved, it shall be dissolved as per-provisions laid down under the sec. 13 & 14 "SOCIETIES REGISTRATION ACT, OF 1860" as applicable National Capital territory of Delhi.

25. LEGAL PROCEEDING :

Society may sue and /or be sued in the name of General Secretary as per provision laid down under sec. 6 the "SOCIETIES REGISTRATION ACT, OF 1860", as applicable to National Capital territory of Delhi.

26. AMENDMENT :

Any amendment in Memorandum, Rules and Regulations will be carried out in accordance with section 12 & 12A of the "SOCIETIES REGISTRATION ACT, OF 1860", as applicable to National Capital Territory of Delhi.

27. APPLICATION OF THE ACT :

All the provisions under all the section of the "SOCIETIES REGISTRATION ACT, OF 1860", as applicable to National Capital Territory of Delhi, shall be applicable to this Society.



28. ESSENTIAL CERTIFICATE:

Certified that this is the correct copy of the Rules & Regulations of the society.

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PRESIDENT


Hony. SECRETARY


TREASURER